ROTHSCHILD

eAccess user guide

Contents

1. Introduction

The Rothschild Wealth Management & Trust eAccess platform provides portfolio information including asset and currency allocations as well as position and transaction details, which can be exported to Excel and 'Comma-Separated Value' (CSV) format. In addition, documents such as portfolio reports, advices, factsheets and other publications can be downloaded as PDF.

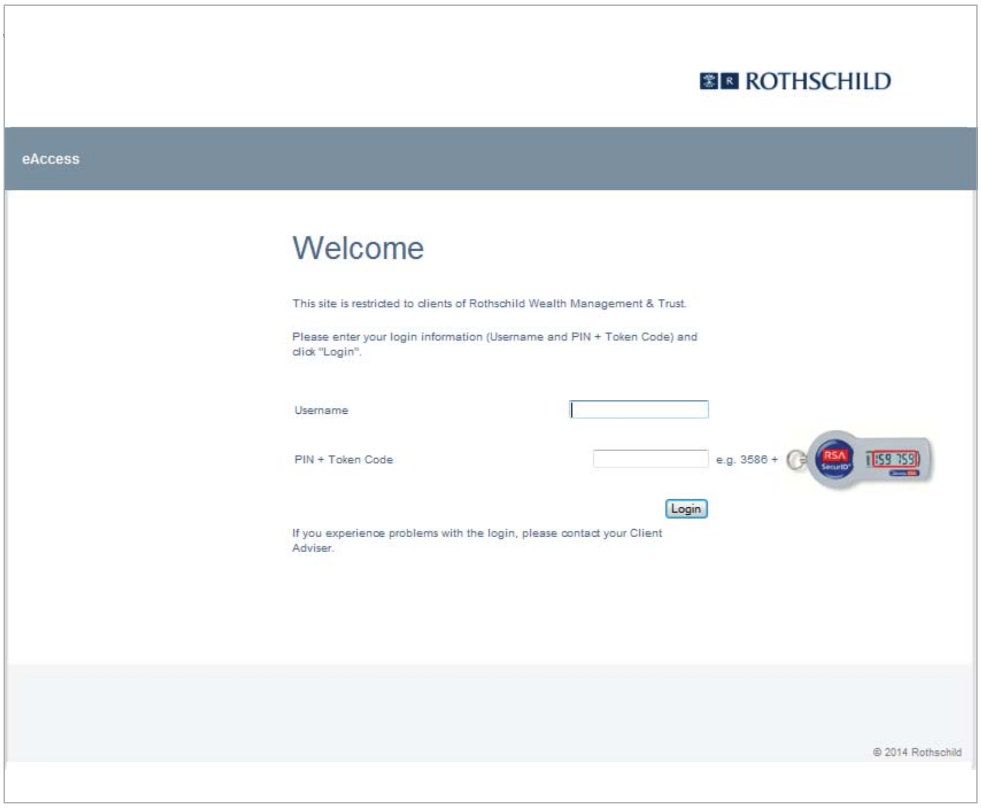
The following is required to login:

- Username
- Personal Identification Number (PIN)
- RSA Token code

The login process is explained in section 2.

2. Login

eAccess can be entered via **https://eaccess.rothschild.com**



The authorisation process for connecting to eAccess is highly secure.

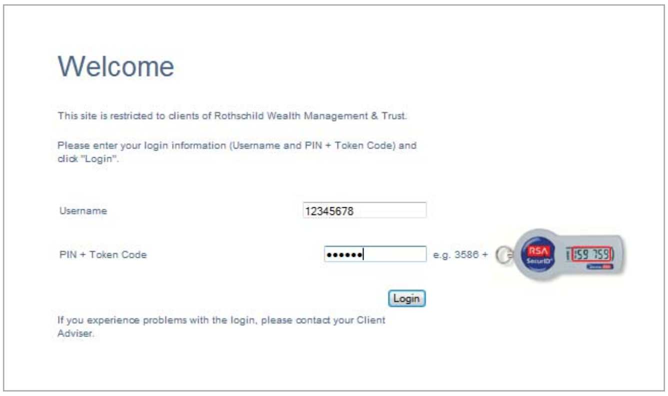
The RSA Token displays a 6-digit code, which is generated at fixed intervals of 60 seconds.

The time remaining before the code changes is indicated by the number of bars on the left side of the display. Each bar represents 10 seconds.

First time use

The following steps are required the first time you login or after your PIN has been reset:

1. Select your preferred language in the top right corner.
2. Enter your Username.
3. Enter the current code displayed on your RSA Token (6 digits only).
4. Click 'Login'.



At this point, you will have to create a PIN. The PIN must be 4 to 8 digits (numbers only, no zero at the beginning):

5. Enter your PIN.
6. Confirm your PIN.
7. Click 'Save'.
8. Accept the Terms & Conditions by clicking 'Accept'.

Normal use

The following steps are required for your regular login:

1. Select your preferred language in the top right corner.
2. Enter your Username.
3. Enter your PIN followed by the code displayed on your RSA Token (for example, if your PIN is 4579 and the current Token code is 450361, enter 4579450361).
4. Click 'Login'.

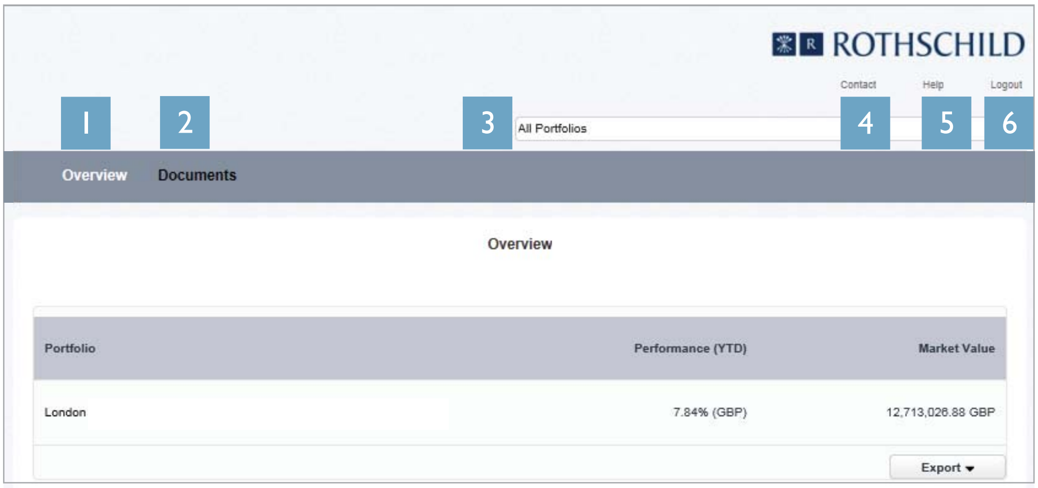
Login issues

For any issues regarding login including forgotten PIN or Username, lost or broken Token, please contact your Client Adviser for assistance.

3. Navigation and functionality

Entry screen

The information below can be selected via the entry screen:



1. **Overview**
   The initial screen upon login provides the portfolios available through eAccess including performance year to date (YTD) and market value. Click on a portfolio for detailed position and transaction information (see section 4).

2. **Documents**
   Documents including portfolio reports, advices, factsheets and other publications can be downloaded as PDF.

3. **Portfolio search functionality**
   The search box allows you to search and select from available portfolios. Double click on the drop down arrow to enter a portfolio name.

4. **Contact**
   Includes details of Rothschild offices.

5. **Help**
   Includes the eAccess user guide and important information.

6. **Logout**
   Use this function to end your eAccess session.

Additional functionality

Transaction information

Click on a position to view transactions. Transaction data is available from June 2012 for all current positions and includes the following fields:

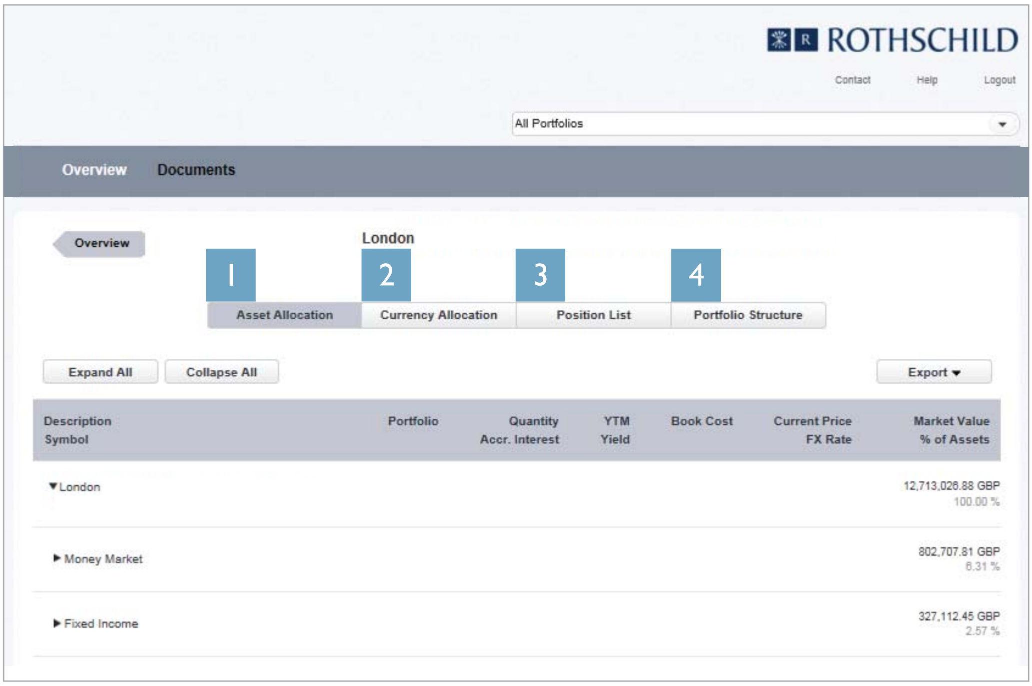
- Booking Date
- Trade Date
- Ordertype / Booking Text
- Reference
- Advice – if an advice is available a PDF icon will appear. Click on the icon to open the document.
- Value Date
- Quantity or Debit / Credit
- Amount

Excel and CSV file download

Position and transaction data can be exported to Excel or as a CSV file. To export, click on the Export button and select either 'Export Excel' or 'Export CSV'.

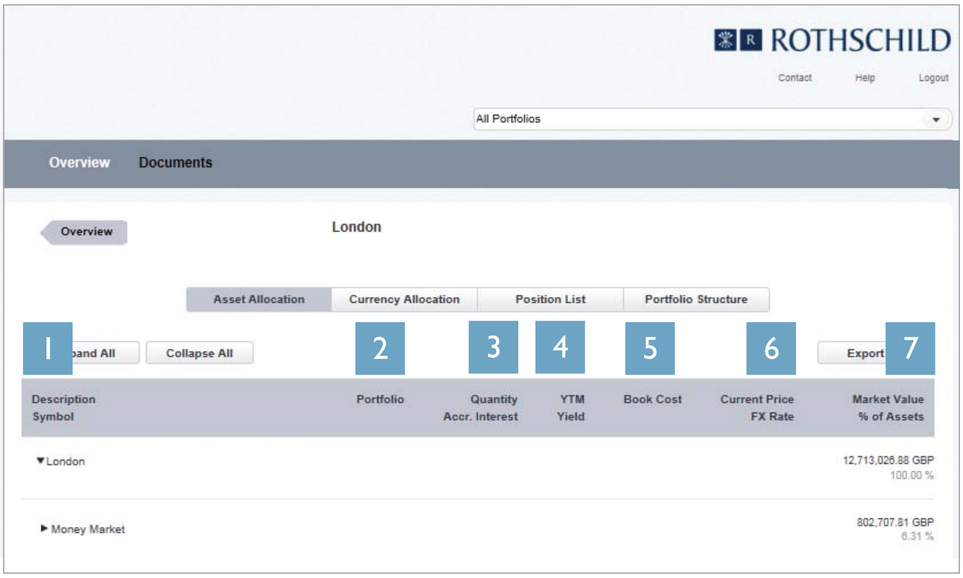
4 Overview

There are four different sections available to view a portfolio:



1. Asset Allocation
   The Asset Allocation tab displays portfolio positions sorted by asset class. Asset classes can be expanded or collapsed to show more or less detail.
2. Currency Allocation
   The Currency Allocation tab displays portfolio positions sorted by risk currency. Currencies can be expanded or collapsed to show more or less detail.
3. Position List
   The Position List tab displays portfolio positions in a single list with no sorting for asset or currency allocations.
4. Portfolio Structure
   Portfolio Structure shows the breakdown between asset classes and risk currencies. This can be viewed in tabular or bar chart format, showing amounts or percentages.

Asset Allocation and Currency Allocation



1. **Description**
   The position description / asset name. Owing to limited space, some descriptions may be cut off. The full description is available by hovering over the name with the cursor.

   Symbol
   ISIN of the position.

2. **Portfolio**
   Portfolio number.

3. **Quantity**
   Position quantity.

   Accrued Interest
   Interest that has accumulated on a bond since the last interest payment.

4. **YTM**
   Yield to maturity.

   Yield
   Dividend yield for equities and current yield for fixed income instruments.

5. **Book Cost**
   The current book cost of the position in reference currency.

6. **Current Price**
   Position price in listing currency as per close of business previous day, if available.

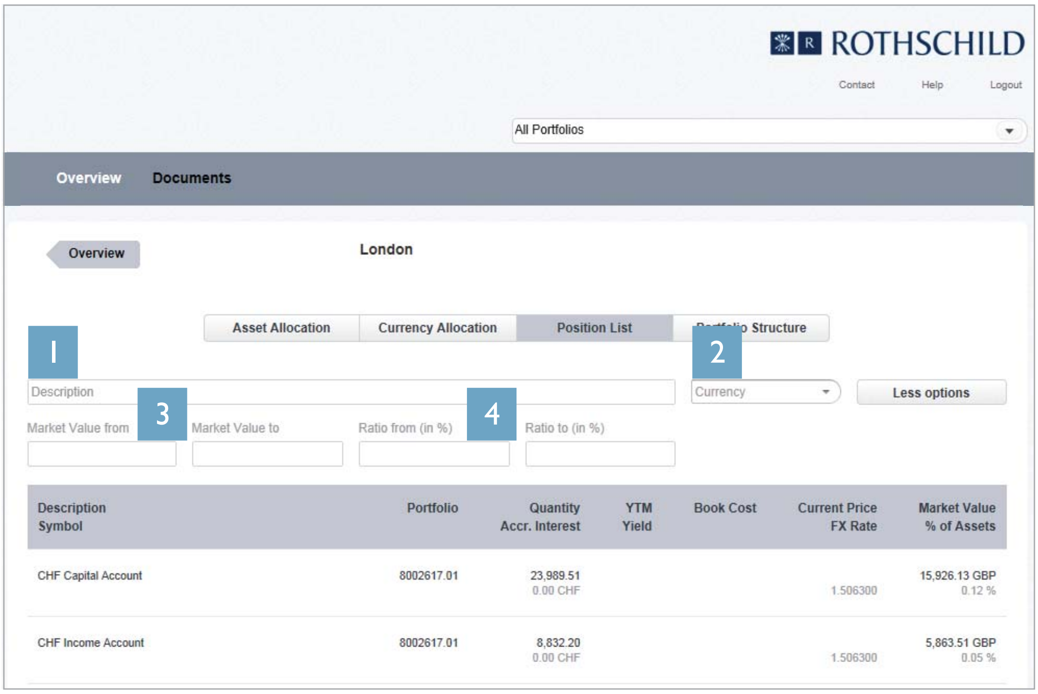
   FX Rate
   Exchange rate as per close of business previous day, if available.

7. **Market Value**
   Market Value in reference currency.

   % of Assets
   The Market Value as a percent of overall portfolio value.

Position List

The Position List displays the full list of positions.

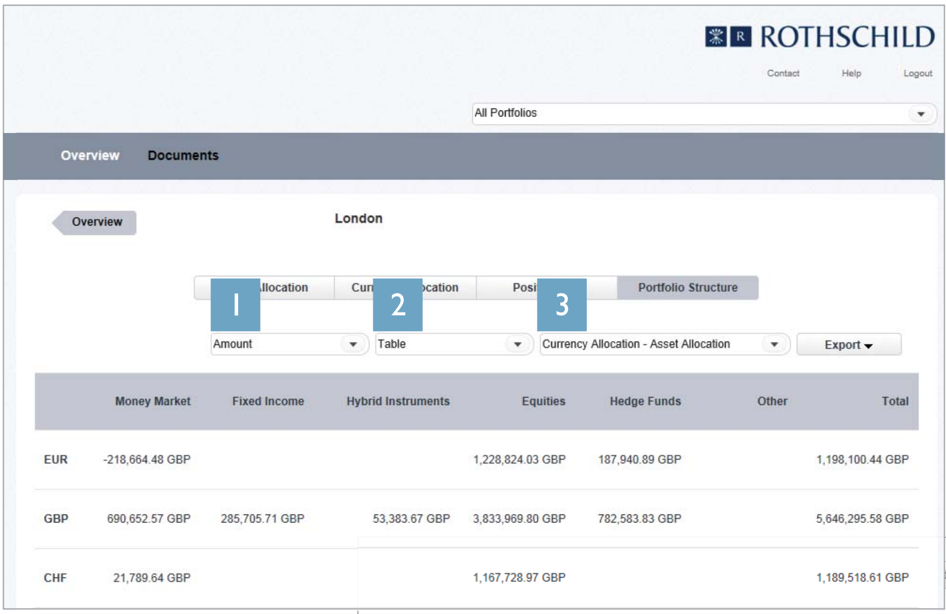


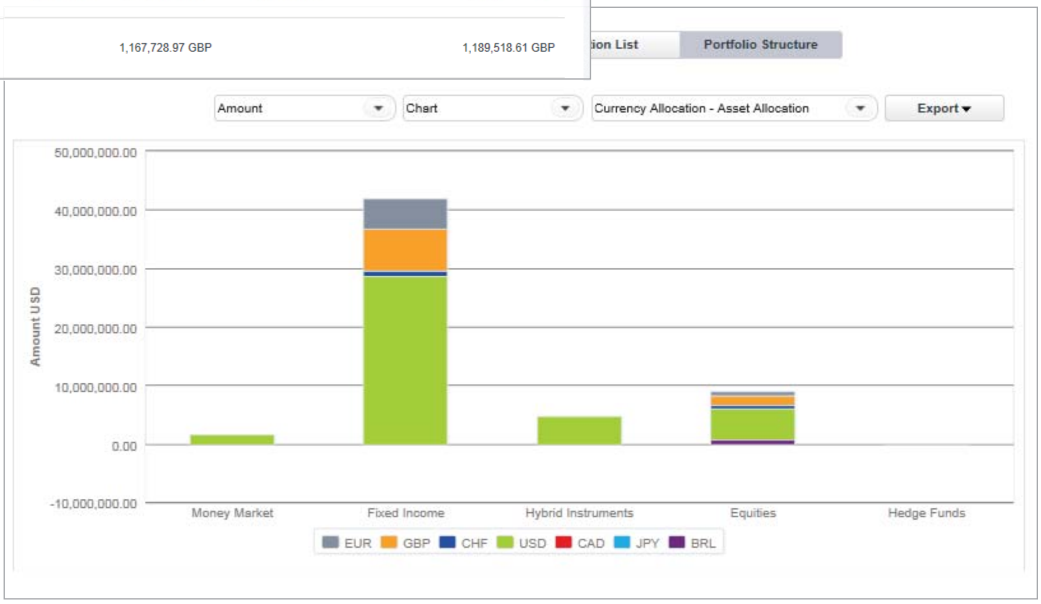
You can sort each column in ascending or descending order by clicking on the column header. If there are two column headers in the same column, the sorting function applies to the label on top. In order to reduce the list of displayed positions there are various filters you can use:

1. **Description**
   Enter in the name of the position / asset. To see all positions again, delete the entry.
2. **Currency**
   Filter by currency.
3. **Market Value from / to**
   Filter by Market Value.
4. **Ratio from / to**
   Filter by % of assets.

Portfolio Structure

The Portfolio Structure shows the breakdown of a portfolio by asset and risk currency allocation.



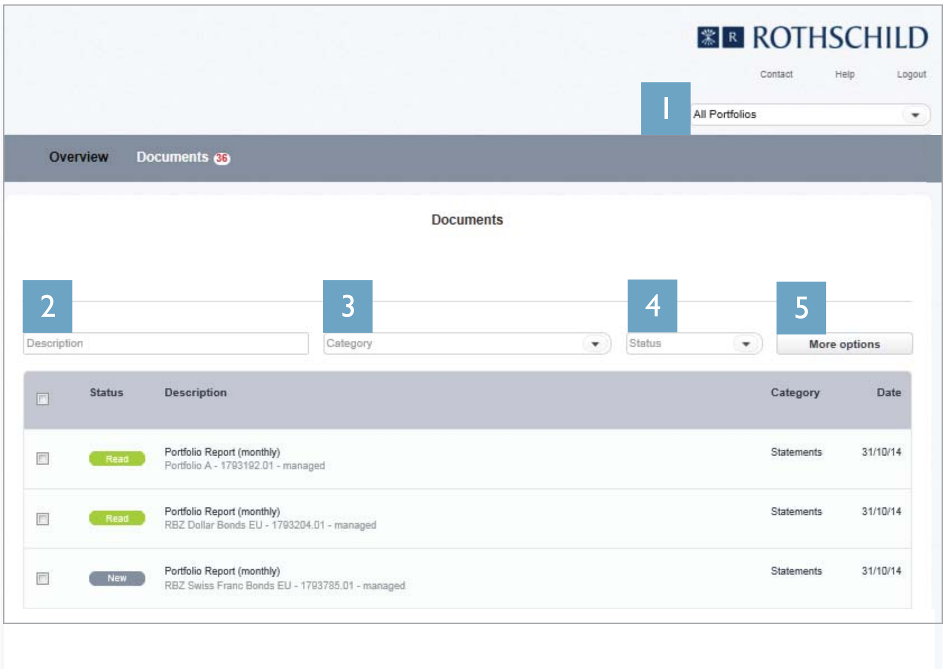


There are different display options:

1. **Amount or percentage**
2. **Tabular view or bar chart**
   When viewing in bar chart form, you can remove currencies / assets by clicking on the relevant currency / asset in the legend.
3. **Currency Allocation - Asset Allocation or Asset Allocation - Currency Allocation**
   This rotates the chart axes.

5. Documents

Portfolio reports, advices, factsheets and other publications are available in eAccess. They can be downloaded as PDF.



Different search options are available:

1. **Portfolio search functionality** (filter)
   You can filter by portfolio to only show statements from the selected portfolio.
2. **Name** (free text search)
   You can search for a document by name.
3. **Category** (filter)
   You can filter by category. There are four different document types:
   - Statements
   - Advices
   - Publications
   - Other
4. **Status** (filter)
   You can filter by document status. The status changes from 'New' to 'Read' once a document is opened for the first time.
5. **More options**
   By clicking on more options you can select date ranges for your search. Please be aware that documents are stored as follows:
   - Statements – three years
   - Advices and publications – one year

6. Important information

Security and protection

We recommend installing an antivirus program and updating this regularly. Most of these programs include a function that automatically downloads updates from the Internet. We also recommend installing a firewall to prevent unauthorised access to your computer.

At the end of each eAccess session, use the Logout function on the upper right of your screen. To ensure data privacy, we recommend erasing your browser history (please refer to the help section of your preferred browser).

All login information must be kept secret, requiring the following:

- keep your Username, PIN and RSA Token separate from each other
- never reveal your PIN to another person, not even a Rothschild employee
- contact your Client Adviser immediately should the RSA Token be lost or stolen

Please note that we will never ask you to confirm any of your authentication details, so please ignore any queries of that nature, especially via email.

Browser compatibility

Supported browsers are:

- Internet Explorer 8 and higher
- Safari 6 and higher
- Google Chrome 23 and higher
- Firefox 18 and higher

Downloading documents

If you experience any trouble opening documents as PDF, ensure that pop-ups are allowed from the site 'eaccess.rothschild.com'. See individual browser help for details on how to do this.

Support

If you have any questions or issues, please contact your Client Adviser.

Disclaimer

eAccess data is updated once a day. Rothschild cannot guarantee the completeness, reliability or accurateness of the data made available via eAccess and will not accept liability in this respect.