Job Specification

Job Title: Operational Risk Associate
Division: Group Risk
Location: London

Rothschild & Co

Rothschild & Co is one of the world's largest independent financial advisory groups. We offer a distinct perspective that makes a meaningful difference to our clients' business and wealth.

With a team of 2,800 talented financial services specialists on the ground in 40 countries across the world, we provide independent advice on M&A, strategy and financing, as well as investment and wealth management solutions to large institutions, families, individuals and governments. As a family-controlled business that has been at the centre of the world's financial markets for over 200 years, we can rely on an unrivalled network of specialists and are known for our track-record of outstanding execution in financial services.

Overview of Role

Working in Group Risk, the successful candidate will be a member of the team responsible for:

- Monitoring and assessing the risks arising across the Rothschild Group, but with a particular focus on N M Rothschild & Sons Ltd
- Promoting and improving operational risk identification and monitoring across the Rothschild Group
- Managing the Rothschild Group insurance programme

Responsibilities

- Analyse operational risk data (e.g. operational risk incidents and key risk indicators)
- Undertake second line of defence controls
- Co-ordinate and assist in the preparation of regular risk reports for Group committees and French and UK Regulators
- Co-ordinate and assist in the administration of the Group insurance arrangements including:
  - Managing the annual renewal process including completing renewal questionnaires, premium allocation and policy documentation
  - Managing General Lines insurance claims
  - Preparing the annual presentation to insurance underwriter

Experience, Skills and Competencies Required

The ideal candidate will have:

- Advanced knowledge of Excel and PowerPoint
- Advanced numeracy skills
- Strong interpersonal skills – ability to build relationships with both internal and external clients, including Regulators
- Good organisational and co-ordinating skills
- Self-motivated, with flexible attitude
- Experience within a banking environment (or major accounting or consultancy firm)

The following would be considered to be advantageous:

- Experience in operational risk management
- Experience of managing insurance programmes
- Knowledge of insurance markets
- ACA qualified
- Numerate degree (preferably maths or econometrics).
- Good results at maths A Level (or equivalent)
- French language skills